



DIRECTOR OF INFORMATION TECHNOLOGY

TERMS: Full-Time

DEPARTMENT: Administration

SHIFT: Monday to Friday, 9am-5pm, some after hours' assistance required when needed

REPORTING TO: General Manager, Vice President, Chief Investment Officer and Chief Executive Officer

About Us:

Angus Glen

Since its opening in 1995, Angus Glen Golf Club has developed the enviable reputation as a pioneer in the golf industry, hosting events of every nature. We always strive to position ourselves on the leading edge of the golf industry and worked hard to provide guests with services that far exceed their expectations. With all that said, Angus Glen Golf Club is more than just golf. Whether you are having dinner, hosting a social event or attending a wedding, the majestic clubhouse and the level of service guarantees that guests receive an unrivaled experience.

Goodwood

Goodwood Golf Club is Canada's most exclusive golf club. Membership remains as invitation only, as that was the vision of our founder Gordon Stollery.

Kylemore

Since 1997, Kylemore Communities/Angus Glen Development has established a reputation for being an industry innovator and builder of superior quality homes and communities. Today, they are great plans in having a significant number of new communities that will come to fruition in the next decade.

Job Summary:

Following several years of growth, our companies require an IT leader to continue the build-out and management of our IT infrastructure. This leader will help develop our IT strategy via a multi-year road map that is linked to the broader strategic plan of the companies. Strong inter-personal skills are necessary as hands-on, front-line IT support is integral to the role as is the management of a small team.

Duties and Responsibilities:

- Reporting to the General Manager, you will work collaboratively to build priorities for the IT department; evaluate the cyber risks inherent in and facing the companies; formulate and execute plans that mitigate these risks; write, circulate, and enforce IT security policies, procedures and operating instructions throughout the companies.
- At an operational level, direct and approve the design of systems; create and implement IT disaster recovery and business continuity plans; manage all IT resources (employees, contractor, vendors) and provide IT security training and mentoring companies-wide.
- Constantly update the strategy to leverage new technology while maintaining a current understanding of the IT threat landscape and briefing the executive team with appropriate level of detail to allow for effective decision making.

Job Specifications:

- Strong experience in IT planning and operations, ideally in both B2B and B2C environments
- Excellent knowledge of general trends and developments in the area of information technology and risk management, including contemporary risks, threats and vulnerabilities related to IT operations
- Broad knowledge of and experience with firewalls, anti-virus solutions, intrusion detection and intrusion prevention solutions, data loss prevention systems, virtual private networks, remote access systems, network zoning, centralized monitoring, and application
- Excellent knowledge of IT related vendors and their products and services, with a focus on evolving organizations towards cloud infrastructure
- High degree of sensitivity, tact and discretion in dealing with investigations of alleged inappropriate user behaviour
- Good knowledge of applicable laws and regulations as they relate to IT security and protection of personal information
- Information security and risk control frameworks experience such as COBIT, ISO 27001, ITIL, and ISO 31000
- Business continuity and IT disaster recovery frameworks such as ISO 22301 and ISO 27031
- Strong facilitation skills and a clear ability to build relationships with stakeholders at all levels, including executive management
- Excellent written, oral, and interpersonal communication skills
- Excellent interpersonal, influencing and negotiation skills
- Ability to present complex technical ideas in business-friendly and user-friendly language
- Highly self-motivated, self-directed, and attentive to detail
- Ability to effectively prioritize and execute tasks in a high-pressure environment
- Extensive experience working in a team-oriented, collaborative environment

Qualifications:

- An undergraduate degree with a minimum ten years of experience, including at least three years managing and/or directing an IT functional area inclusive of security
- Network credentials, such as Cisco Certified Network Associate (CCNA), Network+, and Microsoft Certified Systems Engineer (MCSE)
- Security credentials, such as Certified Information Systems Security Professional (CISSP) and Information Systems Audit and Control Association (ISACA)
- Business credentials such as Project Management Professional (PMP) and Information Systems Audit and Control Association (ISACA)

Compensation package: Annual Salary of \$90,000 plus bonus, Health & Dental Benefits, Group RSP, University Scholarship for Children of Employees, Food & Beverage Discounts, Golfing Privilege

Interested candidates please send resume to tom.robertson@3ipartners.ca

We are an equal opportunity employer and committed to inclusiveness. If you require accommodation, we will work with you to meet your needs.