



JOB OPPORTUNITY
Angus Glen Golf Club

POSITION TITLE: Pro Shop/Reservations Attendant

TERMS: Full-Time Seasonal

DEPARTMENT: Golf

SHIFT: All Shifts – Various (Morning, Afternoon and Evening, including Weekends)

REPORTING TO: Pro Shop Supervisor /Head Golf Professional

Minimum Qualifications

- Professional, courteous, respectful and positive
- Golf background and product knowledge of inventory an
- Excellent customer service skills
- Good oral and interpersonal communication skills; fluent in English
- Gook organizational skills- booking tee times accurately and daily cash outs are correct
- Ability to work and interact positively with others
- Love for the game of golf an asset

Duties and Responsibilities

- Service our Guests at the golf course to ensure proper check- in at the counter and assistance where required within the Pro Shop.
- Take phone enquiries about the club and booking tee times.
- Ensure accuracy on till counts.
- All tournament preparation is done for next day.
- All cart cards are complete with corresponding tee sheets ready.
- Maintain the Pro Shop as clean, tidy and orderly at all times; clothes are folded and hung neatly in its appropriate spots.
- Following department standards and all company policies.
- Perform other duties as required.

**Interested candidates please send resume to
chadley@angusglen.com**

We are an equal opportunity employer and committed to inclusiveness. If you require accommodation, we will work with you to meet your needs.